



Tenancy Guidelines and Application

Placement in a resident restricted rental unit is determined by the following guidelines:

- 1) The applicant's position on the waitlist for a resident restricted rental unit.
- 2) The applicant's references from both current employer and landlord must be positive.
- 3) The applicant's ability to pay the rent.

Definitions:

Employee- an individual who is employed or self employed for an average of not less than 20 hours per week on an annual basis at a business located with the boundaries of the Resort Municipality of Whistler which holds an RMOW business license or recognized equivalent.

Retiree- an individual who has ceased active employment but who has been an employee as per the above definition for five of the six years prior to ceasing employment.

Primary residence- the residence that is the place the applicant will ordinarily and continually occupy as a residence on a full-time basis.

Premises- the WHA rental unit, including any common space in WHA building

Landlord- Mountain Country Property Management on behalf of the Whistler Housing Authority

To be eligible for placement on the waitlist for a resident employee rental unit, you must meet the following criteria:

- 1) All applicants must be of legal age, Canadian citizens or landed immigrants, and must be qualified employees or qualified retirees. They must fulfil a minimum average of twenty hours of work per week, within the Resort Municipality of Whistler.
- 2) Applicants must plan to occupy the unit as their permanent primary residence, i.e. the residence that is the place the applicant will ordinarily and continually occupy as a residence on a full-time basis. (See definition above).
- 3) Applicants, or their spouse, must not own, either personally, jointly, or indirectly through business assets any real estate anywhere/in Whistler at the time of application, or during the tenancy.
- 4) No corporate or business applications are allowed.
- 5) All applicants must agree to the following covenants included in all WHA tenancy agreements:
 - a) The Tenant will not permit any pets (including but not limited to dogs, cats, birds, reptiles, insects and other animals) on the rental Premises.
 - b) The Tenant will not smoke or permit smoking inside the Premises.
 - c) The Tenant will not sub-let or assign the Premises without the Landlord's consent.
- 6) Applicants must identify and list their roommates if applying for a rental unit that houses more than one person. Upon signing the lease, applicants are required to disclose the amount of rent charged for each roommate. All roommates must be included on and sign the lease.
- 7) Applicants will be able to specify the type of unit they would prefer. The four unit types are as follows: studio, 1 bedroom, 2 bedrooms, and 3 bedrooms. Applicants may specify as many unit types as they like, provided that their roommates are listed on the application form. Please note that it is WHA policy to limit studios and 1-bedroom units to a single person or a couple, and to limit the total number of occupants in a single unit.
- 8) The application form must be filled out in full and **faxed to (604) 932 6628**. Incomplete forms will not be processed.
- 9) **Every six months the WHA will request confirmation via email as to whether or not an applicant wishes to remain on the WHA Rental Waitlist. Non response to this email will result in your name being dropped from the rental waitlist.**

Please note that failure to meet any of the guidelines above will result in the applicant being dropped from the waitlist, denied a rental unit in a resident restricted housing project, or if already a tenant of the WHA, will result in the termination of the lease and subsequent eviction.

Date:

Signature:



Helping to make WHISTLER the place you call HOME
 #325- 2400 Dave Murray Place, Whistler BC, V0N 1B2
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 website: www.whistlerhousing.ca

Application for Tenancy
Incomplete forms will not be processed

Name of Applicant: _____ **Age** _____

Current Address: _____

Phone: (day) _____ (eve) _____ **Fax:** _____ **Email:** _____

Current Employer: _____ **Position:** _____

Length of Employment? _____ **Contact Person:** _____ **Phone:** _____

Other Persons Renting

Names	Ages	Employers
_____	_____	_____
_____	_____	_____

Unit Preference: **Studio** **1BR** **2BR** **3BR**
 (circle as many as you wish)

Earliest date available to move in? _____ **Do you smoke?** _____

Would you sign a one year lease? _____ **Do you have pets?** _____

Landlord Reference: _____ **Phone:** _____

Landlord Reference: _____ **Phone:** _____

Banking Institution : _____ **Phone:** _____

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Consent: I hereby authorize the owner or agent of the property to whom this application is submitted to obtain factual , investigative, credit and personal information regarding myself from others as permitted by law; to furnish other credit grantors and personal or consumer reporting agencies particulars of this application and such factual investigative, credit, and personal information regarding myself as may be in its possession; and to retain this application. This consent is given pursuant to Section 12 of the Personal Information reporting Act S.B.C. 1973

Date: _____ **Signature:** _____